

MINUTES

Transportation Policy Committee Of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes

February 11, 2020

Committee Members:

Officers:

Mayor LaToya Cantrell, *Chairwoman*

Parish President Kirk Lepine *1st Vice Chairman*

Parish President Mike Cooper *2nd Vice Chairman*

Parish President Matt Jewell *3rd Vice Chairman*

Parish President Jaclyn Hotard *4th Vice Chairwoman* **Designee:** Dr. Deshanda Firmin

Parish President Cynthia Lee Sheng *5th Vice Chairwoman*

Parish President Robby Miller, *Secretary*

Parish President Guy McInnis, *Treasurer*

Jefferson Parish

Councilmember At-Large Ricky J. Templet

Mayor Joe Peoples **Designee:** Perry Talomo

Lee Giorgio

Jack Stumpf

Orleans Parish:

Councilmember At-Large Jason Williams

Ronald Carrere

Plaquemines Parish:

Councilmember Benny Rousselle

Robert Hopkins

Keith Espadron

St. Bernard Parish:

Councilmember At-Large Richard Lewis

Councilmember At-Large Kerri Callais

Roxanne Adams

Susan Kleese

St. Charles Parish:

Debbie Dufresne Vial

St. John the Baptist Parish:

Councilmember Michael Wright

Raj Pannu

Jonathan Perret

St. Tammany Parish:

Councilmember Steve Stefancik

Councilmember Mike Lorino

Christopher Abadie

Tangipahoa Parish:

Mayor Pete Panepinto (Hammond)

DOTD:

Secretary Shawn Wilson **Designee:** Ennis Johnson

TPC Members:

Mayor Greg Cromer (Slidell)

M.D. "Mike" Stolzman (N.O. Public Belt RR) **Designee:** Chris Bonura

Kevin Dolliole (Aviation Director) **Designee:** Ronaldo R. Nodal

Brandy Christian (Port) **Designee:** Andree Fant

Alex Z. Wiggins (RTA) **Designee:** Katherine Felton

Mayor Donald Villere (Mandeville)

GNOEC **Designee:** Carlton Dufrechou

Ninette Barrios (JeT)

Mayor Bob Zabbia (Ponchatoula)

Mayor Mark R. Johnson (Covington) **Designee:** Erin Bivona

Attendance: 40

Consultants:

Staff: Jeffrey Roesel, Jason Sappington, Megan Leonard, Colethia Kent, et al



AGENDA

1. Consideration: Approval of the December 10, 2019 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: New Orleans Metropolitan Transportation Plan Amendment: 2020 Safety Performance Measure Targets
6. Consideration: St. Tammany Metropolitan Transportation Plan Amendment: 2020 Safety Performance Measure Targets
7. Consideration: Tangipahoa Metropolitan Transportation Plan Amendment: 2020 Safety Performance Measure Targets
8. Consideration: Consultant Selection:
RPC Traffic Counting Program Update
2019-2020 Transportation System Surveillance
Regional Planning Commission
S. Tangipahoa Urbanized Area
(RPC Task ST- 1.20; FY 20UPWP)
Amount: \$30,000
9. Presentation: Michoud Assembly Facility
By: Robert H. Champion
Director, NASA Michoud Assembly Facility
10. Consideration: Public Comment Period
11. Consideration: Other Matters



Chairwoman LaToya Cantrell asked that we all give a moment of silence for the passing of former Parish President Patricia Brister.

Chairwoman LaToya Cantrell led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Jason Sappington, a quorum was established.

Chairwoman LaToya Cantrell asked the new 2020 Officers to introduce themselves to the Board, Parish President Mike Cooper, Parish President Matt Jewell, Parish President Cynthia Lee Sheng and designee: Deshanda Firmin for Parish President Jaclyn Hotard all introduced themselves.

1. **Consideration: Approval of December 10, 2019 Minutes**

Ms. Roxanne Adams made a motion to approve the December 10, 2019 minutes, seconded by Mayor Donald Villere and approved unanimously by the Transportation Policy members as noted by the Chairwoman.

2. **Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**

Mr. Roesel referred the members to pages 5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Councilmember At-Large Richard Lewis seconded by Councilmember Benny Rousselle and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairwoman.

3. **Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**

Mr. Roesel referred the members to page 6 of the meeting packet of the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Mayor Pete Panepinto seconded by Councilmember Mike Lorino and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairwoman.

4. **Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**

Mr. Roesel referred the members to page 7 of the meeting packet of the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by Parish President Robby Miller seconded by Mayor Bob Zabbia and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairwoman.

Mr. Roesel introduced Mr. Tom Haysley, RPC Principal Planner to the Board to give a brief explanation of the amendments to the New Orleans, St. Tammany, and South Tangipahoa Metropolitan Transportation Plans to comply with federal requirements for Safety Performance Measures, and establish targets for 2020 for each of the Metropolitan Planning Areas served by the RPC.

5. **Consideration: New Orleans Metropolitan Transportation Plan Amendment: 2020 Safety Performance Measure Targets**

Mr. Roesel referred the members to page 8 of the meeting packet of the amendments to **the New Orleans Metropolitan Transportation Plan Amendment for the 2020 Safety Performance Measure Targets** and provided a brief explanation.

There being no questions or objections, the Chairwoman called for a motion to approve the New Orleans Metropolitan Transportation Plan Amendment for the 2020 Safety Performance Measure Targets. It was so moved by Ms. Susan Kleese seconded by Parish President Cynthia Lee Sheng and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairwoman.

6. **Consideration: St. Tammany Metropolitan Transportation Plan Amendment: 2020 Safety Performance Measure Targets**

Mr. Roesel referred the members to page 9 of the meeting packet of the amendments to the **St. Tammany Metropolitan Transportation Plan Amendment for the 2020 Safety Performance Measure Targets** and provided a brief explanation.

There being no questions or objections, the Chairwoman called for a motion to approve the St. Tammany Metropolitan Transportation Plan Amendment for the 2020 Safety Performance Measure Targets. It was so moved by Parish President Guy McInnis seconded by Councilmember Mike Lorino and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairwoman.

7. **Consideration: Tangipahoa Metropolitan Transportation Plan Amendment: 2020 Safety Performance Measure Targets**

Mr. Roesel referred the members to page 10 of the meeting packet of the amendments to the **Tangipahoa Metropolitan Transportation Plan Amendment for the 2020 Safety Performance Measure Targets** and provided a brief explanation.

There being no questions or objections, the Chairwoman called for a motion to approve the Tangipahoa Metropolitan Transportation Plan Amendment for the 2020 Safety Performance Measure Targets. It was so moved by Mayor Pete Panepinto and seconded by Mayor Bob Zabbia and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairwoman.

**8. Consultant Selection: Consultant Selection:
RPC Traffic Counting Program Update
2019-2020 Transportation System Surveillance
Regional Planning Commission
S. Tangipahoa Urbanized Area
(RPC Task ST-1.20; FY 20 UPWP)
Amount: \$30,000**

Mr. Roesel referred the members to page 11 of the packet for a list of respondents and explained the purpose of this project is to support the Regional Planning Commission in updating its traffic count database. These counts will help inform transportation planning by providing an up to date view of traffic conditions on the region's major roadways.

There being no questions or objections, the Chairwoman called for a motion to the Consultant Selection: RPC Traffic Counting Program 2019-2020 Transportation System Surveillance Regional Planning Commission S. Tangipahoa Urbanized Area (RPC Task ST-120; FY 20 UPWP) in the amount of \$30,000.00 with ITS Regional, LLC. It was so moved by Parish President Robby Miller, seconded by Mayor Pete Panepinto and approved unanimously by the Transportation Policy members in attendance.

**9. Presentation: Michoud Assembly Facility
By: Robert H. Champion
Director, NASA Michoud Assembly Facility**

Mr. Roesel introduced Mr. Robert H. Champion, Director of NASA Michoud to the Board.

Mr. Champion showed the Board a power point presentation on how the facility is growing with various programs involving numerous tenants and partners and also has teamed up Ochsner, LSU, UNO and the State of Louisiana.

Mr. Bob Tanner asked were there any programs inviting young school children to the NASA Facility to encourage more of our local children to get involve in these programs. Mr. Champion replied yes, there is a program for children 14 years of age and older, they must be accompanied with an escort and no more than 40 students per visit. To get a school tour send in a request to the facility.

For a copy of the presentation please contact Ms. Megan Leonard, 504-483-8525 or mleonard@norpc.org

10. Consideration: Public Comment Period

The Chairwoman asked if there was any public comment. There was none.

11. Consideration: Other Matters

Mr. Roesel introduced the new members of the Board, Mayor Joe Peoples (not in attendance), Council Chair Carlton M. LaFrance (not in attendance), Councilmember At-Large Richard Lewis, Councilmember At-Large Kerri Callais, Ms. Roxanne Adams, Mr. Christopher Abadie, Council Chair Carlo Bruno (not in attendance), Mr. Michael Showers (not in attendance) and Ms. Ninette Barrios.

The Chairwoman asked if there was any other matters. There was none.

There being no other matters to discuss, Mr. Roesel noted the quorum is still established, the Chairwoman proceeded to the Regional Planning Commission Meeting.

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Orleans Parish:

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Councilmember Michael Wright

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Mayor Mark R. Johnson (Covington) **Designee:** Erin Bivona

Attendance: 30

Consultants:

Staff: Jeffrey Roesel, Jason Sappington, Megan Leonard, Colethia Kent, et al

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AGENDA

1. Consideration: Approval of the December 10, 2019 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Cooperative Endeavor Agreement between Adams & Reese and RPC for Calendar Year 2020
5. Consideration: Renewal of U.S. Dept. of Energy Clean Cities Support Contract for RPC's Southeast Louisiana Clean Fuel Partnership Funding
6. Resolution: Contractual Agreement between Louisiana Office of Community Development and RPC for the Regional Capacity Building Grant Program
7. Presentation: Statewide Topographic Mapping Advisory Committee Update
By: Lynn Dupont
Principal Planner/ GIS Manager
8. Presentation: Carr, Riggs & Ingram, LLC
By: Philip Rebow & Becky Hammond
9. Consideration: Travel Request
10. Consideration: Contract Extensions
11. Consideration: Consultant Billings
12. Consideration: Public Comment Period
13. Consideration: Other Matters



1. **Consideration: Approval of December 10, 2019 Minutes**

The minutes from the meeting on December 10, 2019 were approved upon a motion by Ms. Susan Kleese and seconded by Ms. Raj Pannu and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

2. **Consideration: Committee Reports:**

- (a) Budget and Personnel Committee**
- (b) Other Committee Reports**

Mr. Roesel informed the members there were no committee reports at this time and no motion is needed.

3. **Consideration: Financial Report**

- (a) Balance Sheet of Local Activities**
- (b) Monthly Budget Report**

Mr. Roesel referred the members to page 11 of the meeting packet for the balance sheet for the month ending December 31, 2019. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,116,087.29.

There being no questions or objections, the Chairwoman called for a motion to approve the balance sheet of local activities. It was so moved by Parish President Robby Miller, seconded by Parish President Guy McInnis and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

Mr. Roesel also explained there were no budget amendments at this time.

4. Consideration: Cooperative Endeavor Agreement between Adams & Reese and RPC for Calendar Year 2020

Mr. Roesel explained the need for the Cooperative Endeavor Agreement between Adams & Reese and RPC for Calendar Year 2020.

There being no questions or objections, the Chairwoman called for a motion to approve the Cooperative Endeavor Agreement between Adams & Reese and RPC for Calendar Year 2020. It was so moved by Councilmember Benny Rousselle and seconded by Councilmember At-Large Kerri Callais and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

5. Consideration: Renewal of U.S. Dept. of Energy Clean Cities Support Contract for RPC's Southeast Louisiana Clean Fuel Partnership Funding

Mr. Roesel Renewal of U.S. Dept. of Energy Clean Cities Support Contract for RPC's Southeast Louisiana Clean Fuel Partnership Funding.

There being no questions or objections, the Chairwoman called for a motion to approve the Renewal of U.S. Dept. of Energy Clean Cities Support Contract for RPC's Southeast Louisiana Clean Fuel Partnership Funding. It was so moved by Ms. Susan Kleese, seconded by Parish President Matt Jewel and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

6. Resolution: Contractual Agreement between Louisiana Office of Community Development and RPC for the Regional Capacity Building Grant Program

Mr. Roesel referred the members to page 13 of the packet for the Resolution to enter into the Contractual Agreement between Louisiana Office of Community Development and RPC for the Regional Capacity Building Grant Program.

It was so moved by Parish President Mike Cooper and seconded by Parish President Cynthia Lee Sheng and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**7. Presentation: Statewide Topographic Mapping Advisory Committee Update
By: Lynn Dupont
Principal Planner/ GIS Manager**

Mr. Roesel introduced Ms. Lynn Dupont, RPC Principal Planner/ GIS Manger to the Board. For a copy of the presentation please contact Ms. Lynn Dupont – 504-483-8514 or ldupont@norpc.org

**8. Presentation: Carr, Riggs & Ingram, LLC
By: Philip Rebow & Becky Hammond**

Mr. Roesel introduced Ms. Becky Hammond to the Board. For a copy of the presentation please contact Ms. Megan Leonard – 504-483-8525 or mleonard@norpc.org

9. Consideration: Travel Request

Mr. Roesel referred the members to page 14 of the packet and pointed out 1 travel request: Two staff members, Nelson Hollings and Elizabeth Morris, to attend the 2020 Lifesavers Conference, March 15-17, 2020 in Tampa, FL.

There being no questions or objections, the Chairwoman called for a motion to approve the travel request. It was so moved by Mr. Christopher Abadie and seconded by Ms. Susan Kleese, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

10. Consideration: Contract Extensions

Mr. Roesel informed the Board there are no extensions at this time.

11. Consideration: Consultant Billings

Mr. Roesel referred the members to a summary list of the consultant bills on pages 15-30 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairwoman called for a motion to approve the consultant billings. It was so moved by Councilmember Jason Williams and seconded by Mr. Ronald Carrere and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

12. Consideration: Public Comment Period

The Chairwoman asked if there was any other public comment. There was none.

13. Consideration: Other Matters

The Chairwoman asked if there was any other matters. There was none. Parish President Matt Jewell made a motion to adjourn the meeting, Parish President Cynthia Lee Sheng seconded and the Chairwoman adjourned the meeting.